

INTERNAL ASSIGNMENT QUESTIONS
M.A. PUBLIC PERSONNEL MANAGEMENT
Semester - III

2025



PROF. G. RAM REDDY CENTRE FOR DISTANCE EDUCATION

(RECOGNISED BY THE DISTANCE EDUCATION BUREAU, UGC, NEW DELHI)

OSMANIA UNIVERSITY

(A University with Potential for Excellence and Re-Accredited by NAAC with "A" + Grade)

DIRECTOR

Prof. N.Ch. Bhattacharyulu
Hyderabad – 7 Telangana State

**PROF.G.RAM REDDY CENTRE FOR DISTANCE EDUCATION
OSMANIA UNIVERSITY, HYDERABAD – 500 007**

Dear Students,

Every student of M.A. Public Personnel Management III semester has to write and submit **Assignment** for each paper compulsorily. Each assignment carries **30 marks**. The marks awarded to the students will be forwarded to the Examination Branch, OU for inclusion in the marks memo. If the student fail to submit Internal Assignments before the stipulated date, the internal marks will not be added in the final marks memo under any circumstances. The assignments will not be accepted after the stipulated date. **Candidates should submit assignments only in the academic year in which the examination fee is paid for the examination for the first time.**

Candidates are required to submit the Exam fee receipt along with the assignment answers scripts at the concerned counter on or before **25-10-2025** and obtain proper submission receipt.

ASSIGNMENT WITHOUT EXAMINATION FEE PAYMENT RECEIPT (ONLINE) WILL NOT BE ACCEPTED

Assignments on Printed / Photocopy / Typed will not be accepted and will not be valued at any cost. Only

HAND WRITTEN ASSIGNMENTS will be accepted and valued.

Methodology for writing the Assignments (Instructions) :

1. First read the subject matter in the course material that is supplied to you.
2. If possible read the subject matter in the books suggested for further reading.
3. You are welcome to use the PGRRCDE Library on all working days for collecting information on the topic of your assignments. (10.30 am to 5.00 pm).
4. Give a final reading to the answer you have written and see whether you can delete unimportant or repetitive words.
5. The cover page of the each theory assignments must have information as given in FORMAT below.

FORMAT

1. NAME OF THE STUDENT :
2. ENROLLMENT NUMBER :
3. NAME OF THE COURSE :
4. SEMESTER (I, II, III & IV) :
5. TITLE OF THE PAPER :
6. DATE OF SUBMISSION :
6. Write the above said details clearly on every subject assignments paper, otherwise your paper will not be valued.
7. Tag all the assignments paper wise and submit them in the concerned counter.
8. Submit the assignments on or before **25-10-2025** at the concerned counter at PGRRCDE, OU on any working day and obtain receipt.

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INTERNAL ASSIGNMENT QUESTION PAPER

COURSE : M.A. (PPM) III Semester

PAPER: 301: HUMAN RESOURCE DEVELOPMENT

Total Marks : 30

Section -A

Answer the following short questions (each question carries two marks)

5x2=10

1. Define Human Resource Development and state its importance.
2. What is the role of line managers in HRD?
3. Explain the concept of Human Resource Planning.
4. What is Training Needs Assessment (TNA)?
5. Define Quality of Work Life (QWL) and its significance.

Section-B

Answer the following Questions (each question carries ten marks)

2x10=20

1. Discuss the philosophy, objectives, and strategies of Human Resource Development.
2. Explain the process and importance of employee training and performance appraisal in HRD.

Name of the Faculty:

Dept:-----

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INTERNAL ASSIGNMENT QUESTION PAPER

COURSE : M.A. (PPM) III Semester

PAPER: 302: EMPLOYER–EMPLOYEE RELATIONS

Total Marks : 30

Section -A

Answer the following short questions (each question carries two marks)

5x2=10

1. What are the major factors influencing employer- employee relations?
2. Define workers' participation in management and its main objectives.
3. What is the role of the Administrative Tribunal in industrial relations?
4. Explain the purpose of a grievance procedure in organizations.
5. What is the significance of the Lokpal and Lokayukta in maintaining administrative integrity?

Section-B

Answer the following Questions (each question carries ten marks)

2x10=20

- 1.1. Discuss the conceptual framework and major issues of employer–employee relations in the public sector.
2. Examine the evolution, structure, and importance of workers' participation in management for effective industrial relations.

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INTERNAL ASSIGNMENT QUESTION PAPER

COURSE : M.A. (PPM) III Semester

PAPER:303: COMPENSATION ADMINISTRATION

Total Marks : 30

Section -A

Answer the following short questions (each question carries two marks)

5x2=10

1. Define employee remuneration and mention its importance.
2. What is job evaluation and why is it important in wage determination?
3. What are non-wage incentives? Give two examples.
4. What are the major components of managerial compensation?
5. Define superannuation and state its purpose.

Section-B

Answer the following Questions (each question carries ten marks)

2x10=20

1. Discuss the principles and factors influencing wage and salary administration in India.
2. Explain various types of incentives and fringe benefits available to employees in an organization.

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INTERNAL ASSIGNMENT QUESTION PAPER

COURSE : M.A. (PPM) III Semester

Paper: 304: RESEARCH METHODS

Total Marks : 30

Section -A

Answer the following short questions (each question carries two marks)

5x2=10

1. What is the importance of social science research in public administration?
2. Define objectivity in research and explain why it is essential.
3. What are the key steps in identifying a research problem?
4. Differentiate between primary and secondary data sources.
5. What is sampling, and why is it important in research?

Section-B

Answer the following Questions (each question carries ten marks)

2x10=20

1. Discuss the scope and types of social science research with suitable examples.
2. Explain the main methods of data collection used in social science research.

Name of the Faculty:

Dept:-----